

BOARD POLICY
Board Honorarium

1 POLICY STATEMENT

CIPP By-law 11.6 provides that:

The Board shall be paid an honorarium in accordance with the Institute's policy.

The Board shall submit proposals for any increase in the honorarium to the Annual General Meeting of the Members for approval.

In addition, the Board of Directors may award an honorarium to recognize the contribution of members who are not on the Board.

2 PURPOSE

The purpose of this policy is to provide the guidance referred to in the By-law II .6(a) regarding the payment and awarding of honoraria.

3 SCOPE

This policy applies to members of CIPP's Board of Directors and members of CIPP who are awarded an honorarium.

4 POLICY AND PROCEDURE

Each year the total honoraria that can be awarded will be approved by the members of CIPP as part of the annual budget presented at the CIPP Annual General Meeting.

Subject to amendment by the members at the Annual General Meeting, the Board of Directors will be paid a monthly honorarium in accordance with Table A below to recognize their contribution to CIPP through Board meetings, Committee meetings and other work. The honorarium is a lump sum and has no "per hour" value.

Table A – Board of Directors Monthly Honorarium

President	\$750
Executive Committee Members (excluding staff)	\$500
Directors	\$300

The Board of Directors may award honoraria to CIPP members outside of the Board who contribute to CIPP. Board members may not receive honoraria in addition to that which they receive as a Board member.

The honoraria paid in each year shall be reported at the Annual General Meeting. Members who receive an honorarium will be issued the required income tax forms and must provide CIPP with any information required by the Canada Revenue Agency.

5 REVIEW

This policy shall be reviewed every three (3) years or earlier as required.

6 REFERENCE

6.1 CIPP By-laws 11.