

Third Quarter (Q3) Budget Report to 2025 AGM

	Budget 2025	Q3 Sept 30	% Budget
Revenue			
Dues Income	1,600,000	1,382,933	86%
Expenses			
Office Administration			
Staff Compensation	998,000	830,914	83%
Professional Fees	48,000	16,850	69%
Professional Development	40,000	12,130	30%
Office Rent	65,000	40,642	63%
Office Operations	61,500	48,860	79%
Transportation	1,500	225	15%
Meals	4,000	1,572	39%
Honoraria	50,000	34,450	69%
Gifts	500	280	56%
Contributions/Donations	12,000	755	6%
Miscellaneous	5,000	-	
Total Office and Administration	1,285,500	986,678	77%
Member Representation			
Labour Relations		52,571	
Collective Bargaining		100,759	
Total Member Representation	210,000	153,330	73%
Communications			
Annual General Meeting	25,000	18,460	74%
Communications	55,000	37,998	69%
Member Engagement (1)	30,000	64,045	213%
CIPP Scholarship	10,000	8,000	80%
Translation	8,000	3,836	48%
Promotional Items	7,000	4,367	62%
Total Communications, Organizing & Engagement	135,000	136,706	89%
Expenses	1,630,500	1,276,714	78%
Revenue	1,600,000	1,382,933	86%
Operating Surplus/Deficit	(30,500)	106,219	
Investment Income	100,000	145,940	131%
Surplus/Deficit	(1,550)	252,159	

NOTES

1. Member engagement includes expenses approved by the Board under an allocation from the Strategic Activities Reserve (SAR) for organizing work in advance of collective bargaining with the City of Ottawa. In 2024, the Board approved a multi-year allocation of up to \$300,000 for this work. The Strategic Activities Reserve (SAR) represents funds set aside to meet important priorities, challenges and opportunities related to representation of the membership as these are identified and as expenditures are approved by the Board. As set out in the Annual Report and the Audited Financial Statements, CIPP maintains two internally restricted reserve accounts, the Strategic Activities Reserve (SAR) and the Restricted Operating Reserve (ROR).