



**CIPP
IPPM**

Civic Institute of
Professional Personnel

L'Institut professionnel
du personnel municipal

CIPP BOARD OF DIRECTORS MEETING
Tuesday, May 21, 2024, 5:30 pm
Bayview Yards- Executive Board Room L203
and
via Zoom

Draft Minutes

Present: Beverley Croft (President), Mike Bureau, Léo Cardinal, Victoria Cowell, Stan Mathew, Matthew Moore, Karim Mekki, Krishon Walker.

Absent: Benjamin Ripley

Staff: Peter Bleyer (Executive Director), James Campbell (Labour Relations Officer), Julie Lallier-Michaud (Labour Relations Team Lead), Melissa Newitt (Communications and Member Engagement Manager), Shirley D'Penha (Governance & Administration Officer).

1. Approval of the Agenda

Motion: To approve the agenda.

Moved by Mike Bureau; Seconded by Matthew Moore.

Motion carried.

2. Acceptance of Minutes (March 26)

Motion: To accept the Minutes of March 26, Board Meeting.

Moved by Victoria Cowell; Seconded by Léo Cardinal.

Motion carried.

3. Executive Director Report – Attached

Peter Bleyer provided a written report to the Board.

Motion: To accept the Executive Director's Report.

Moved by Mike Bureau; Seconded by Victoria Cowell.

Motion carried.

3.1. Health and Safety Report

The report was shared with the Board.

4. Finance Report

4.1. Financial Report – April 2024

Mike Bureau reviewed the April 2024 Financial Report.

Motion: To accept the Financial Report for April.

Moved by Léo Cardinal; Seconded by Karim Mekki.

Motion carried.

4.2. 2023 Audit Approval

The audit went well overall. The two minor issues identified in the management letter – cheque numbering and vacation accrual are being addressed.

Motion: To approve the Audited Financial Report for 2023

Moved by Krishon Walker; Seconded by Matthew Moore.

Motion carried.

5. Committee Updates

5.1. Executive Committee

Executive Committee Meeting minutes were shared with the Board.

5.2. Member Engagement and Diversity Committee (MEDC)

Stan Mathew (Chair) noted that the Committee had not had a meeting since the last Board meeting but was focusing on wider communication and committee engagement.

5.3. Scholarship Committee

Krishon Walker (Chair) reported that the Committee had successfully completed the selection process for the scholarships.

Motion: To accept the report and the recommendation of the Scholarship Committee to confirm Cédric Lavallé, Zayd Boutaleb and Calla Bezaire as CIPP Scholarship recipients for 2024.

Moved by Krishon Walker; Seconded by Victoria Cowell.

Motion carried.

Motion: To pay the honorarium of \$150 to all non-Board members who evaluated the scholarship applications.

Moved by Krishon Walker; Seconded by Victoria Cowell.

Motion carried.

5.4. Governance and Human Resources Committee (GovHR)

Members should look forward to receiving an invitation to a meeting in the coming weeks.

6. Outstanding Business

6.1. OCH Bargaining - appointment of Negotiating Committee Chair

The Board appointed the OCH representative on the Board as the Negotiating Committee Chair for OCH.

Motion: To appoint Matthew Moore as Chair of the OCH Negotiating Committee.

Moved by Léo Cardinal; Seconded by Mike Bureau.

Motion carried.

6.2. Strategic Planning follow up/ Arbitration Award debrief/ 18-month Plan Framework

After a detailed presentation by Peter Bleyer and break out group and plenary discussions, the following motion was carried.

Motion: To approve an expenditure of \$300,000 in 2024/25 to hire an organizer and build the CIPP Professional Community network.

Moved by Stan Matthew; Seconded by Victoria Cowell.

Motion carried.

6.3. Proposed ceasefire statement

Board members shared their views and opinions around the proposed statement.

Motion: To adopt the statement as revised.

Moved by Karim Mekki, Secunder none.

Motion defeated.

7. New Business

No items were added.

8. Next Board Meeting

8.1. Thursday, August 22

9. Adjourn